



## HOME CARE OUTLINE

Vail Property Sales & Management, Inc. is owned and operated by Lisa Agett and provides quality, worry free, personalized home management services.

The following is a list of basic services that we can provide.

Regular Inspections. A personal tour of your home to check its overall security and condition. Thermostats are adjusted, and lights and appliances are checked. Items which need attention are brought to your attention and we respond to your requests in a timely fashion.

Housekeeping. We can arrange for a variety of housekeeping services, from light daily maid touch-ups to departure cleanings (including linen changes and stocking of household supplies), to a major spring cleaning.

Repairs and Maintenance. We can coordinate all repairs and maintenance. We are able to arrange maintenance projects such as window washing, woodwork care, repainting, or just about anything you request. We are also able to procure bids on maintenance such as lawn care and snow removal.

Package and Mail Delivery Service. We can receive UPS, Federal Express and/or general deliveries in your absence. We will sign for it, unpack it and inspect for damage (if requested), and deliver it to your home.

Key Access. At your request, we can provide access to your home in your absence. We will provide your guests or family members with keys for check-in, as well as providing access for utilities/repair persons, interior design work, and so forth.

In addition to our basic services we also offer services such as bill paying, grounds maintenance, snow removal, trash removal, hot tub maintenance, vehicle upkeep and delivery to Eagle Airport, grocery shopping, newspaper delivery, dry cleaning pickup and delivery and catered meals. We'll reserve tee times, make dinner reservations, arrange for ground transportation or even plan a sleigh-ride dinner for your enjoyment. We'll also book ski lessons, have your skis tuned overnight and returned the next day, and arrange for a masseuse after you spend a long day on the slopes. (Additional charges apply)

A statement of accounting is prepared and sent to owners monthly.

Please feel free to inquire about these or any other services that you require. **800-320-VAIL or 970-926-5252 or [lisa@vail.net](mailto:lisa@vail.net)**